

How to Use the Weekly Assignment Book

Print out all of the pages. There are 40, one for each week of your chosen schedule. Punch holes in the sides and keep the booklet in the front of their school binder. Have the child put the date of the week at the top of a new page each Monday.

Now, there are 2 ways to go. For older children you can have them refer to the 40-week schedule and write in the week's assignments as they complete them. This is great for self-starters and self motivators. For younger children you can write in what they should be doing every day and have them check it off or put a sticker on it when they complete it.

I prefer the first way because it requires less work from me and more work from the student. Our job is teach them to be self sufficient anyway so if they can learn to follow the 40-week schedule themselves then they will be another step on their way to independence.

For younger children you will have to help them learn to delegate their time. Look at the week's schedule for your child's grade level. Divide up the week's work between the days taking into account which days are busy at your house and which days are less hectic. For instance, if you know that Wednesday's you have church in the evenings, and ballet in the afternoons then you may want to include fewer assignments on Wednesday than the other days of the week. If all of your days are busy then simply divide the days up as equally as possible.

Some subjects you'll want your child to do every day like Math, Spelling and Science. Other subjects will be better studied on Tuesdays and Thursdays or Monday-Wednesday-Friday. You have to decide which subjects you'll treat this way, no one else can do it for you. There are no right or wrong ways to handle scheduling. There is only what works best for your family. Some families keep one day a week free, like Wednesdays or Fridays for special projects, field trips and life skills.

The main purpose of the Weekly Assignment booklet is to help children stay on track from week to week. It doesn't have to be a perfect example of organization. It can be a lot more casual than that. Encourage each child to make their booklet their own. They can decorate it, write notes to themselves and in general use it in the way that best suits their learning style.